

SSM Group

Corporate Profile

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1. Company Fact Sheet

Full Legal Title:	Support & Supply Management (SSM) Group Ltd		
Contact Details:			
Address:	SSM Group Centre Class Court A, Flat 1, Danny Cremona Street, Hamrun HMR 1514 Malta – Europe		
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Mobile:	(+356) 9942 9536	E-mail:	info@ssmgroup.org
Website:	www.ssmgroup.org	VAT No:	1446 - 9830
Company Registration No:	C 32090		
Education Dept. License No:	216 / 98		
Managing Director:	Mr. Alexander Borg MCIPS (Stam) MIM CMILT U.K.		
Director of Studies:	Warrant No: 4251		
Established:	October 1998		
Accredited by:	Chartered Institute of Logistics & Transport (U.K.) www.ciltuk.org.uk		

2. Our Mission

To provide premier Knowledge, Accreditation Support and Capacity-Building Services for the Logistics, Supply and Transport Sector.

We achieve this by engaging and developing talent for the Organizations and People we serve.

3. Our Vision

Building on our success, we aim to consolidate our Centre of Excellence network model in Logistics, Supply and Transport for the MENA Region.

4. Organization Overview

SSM Group Ltd incorporates:

The Information and Educational Unit. (The Logistics Institute)

The Professional Advisory Management Services Unit.

4.1. The Logistics Institute

The educational unit of SSM Group, the Logistics Institute, was founded in late 1997 but it was officially opened in October 1998. In April 1999, the Institute of Logistics (U.K) officially approved and accredited SSM Group as a registered Logistics Institute (Malta) branch. This was the first time in history for a Maltese training organisation to operate in supply-chain and logistics training and also approved and licensed by the Education Department. In June 1999, the Institute of Logistics (I.L.) merged with the Chartered Institute of Transport (C.I.T) to form the new Chartered Institute of Logistics and Transport (U.K). The new Institute is an authority in the UK on Logistics and Transport standards and training (www.ciltuk.org.uk).

4.2. The Chartered Institute of Logistics & Transport (U.K)

The Institute continuously supports and assists our organisation with all supply-chain and logistics training and related information. The objectives of the CILT (U.K) Education and Training department are:

- To supply updated information on key issues within CILT (U.K) Education and Training continuously;
- To create opportunities for its members and students to share views and experiences with others who have similar interests;
- To develop and review quality standards;
- To promote best practices for all training partners throughout the UK, Europe and the Mediterranean Countries.

As a training provider we are faced with new and exciting challenges to keep up with the pace of new developments. To be able to address new demands in training provision we have a direct link with CILT in UK to be able to provide the latest information and best quality training to our students and professionals from the industry and business community.

4.3. Professional Advisory Management Services Unit.

Our management advisory services unit provides professional services in Supply-Chain Management, Logistics and Transport Management, General Management and Health and Safety. SSM Group provides training and consultancy in the private and public sectors. SSM undertakes assignments from the initial planning, scheme design through the final handover of Warehouse and Distribution handling systems, buildings and materials distribution channels and retail activities.

5. Our Team

5.1. Managing Director

Mr. Alexander Borg MCIPS (Stam) MIM CMILT U.K. is the founder and director of Support and Supply Management (SSM) Group Ltd.

He graduated in Purchasing and Supply Management from the Chartered Institute of Purchasing and Supply (C.I.P.S.) in Stamford and in Stores and Inventory Management from the College of Professional Management in Jersey U.K. He also holds an international and recognized qualification in Logistics Management and continuously undergoes training in the U.K.

Mr. Borg has been involved in training activities since 1994, where he was entrusted by the Employment and Training Corporation (E.T.C.), the National Government Body in Malta for Employment and Training to deliver innovative professional development programmes in various areas related to Supply-Chain Management.

Today, Alexander is involved in various workshops, seminars, presentations in Supply-Chain, Logistics and Transport Management in 20 different European Countries, North Africa, Gulf Region and South East Asia. He is entrusted by various public and private organisations with different consultancy projects and assignments.

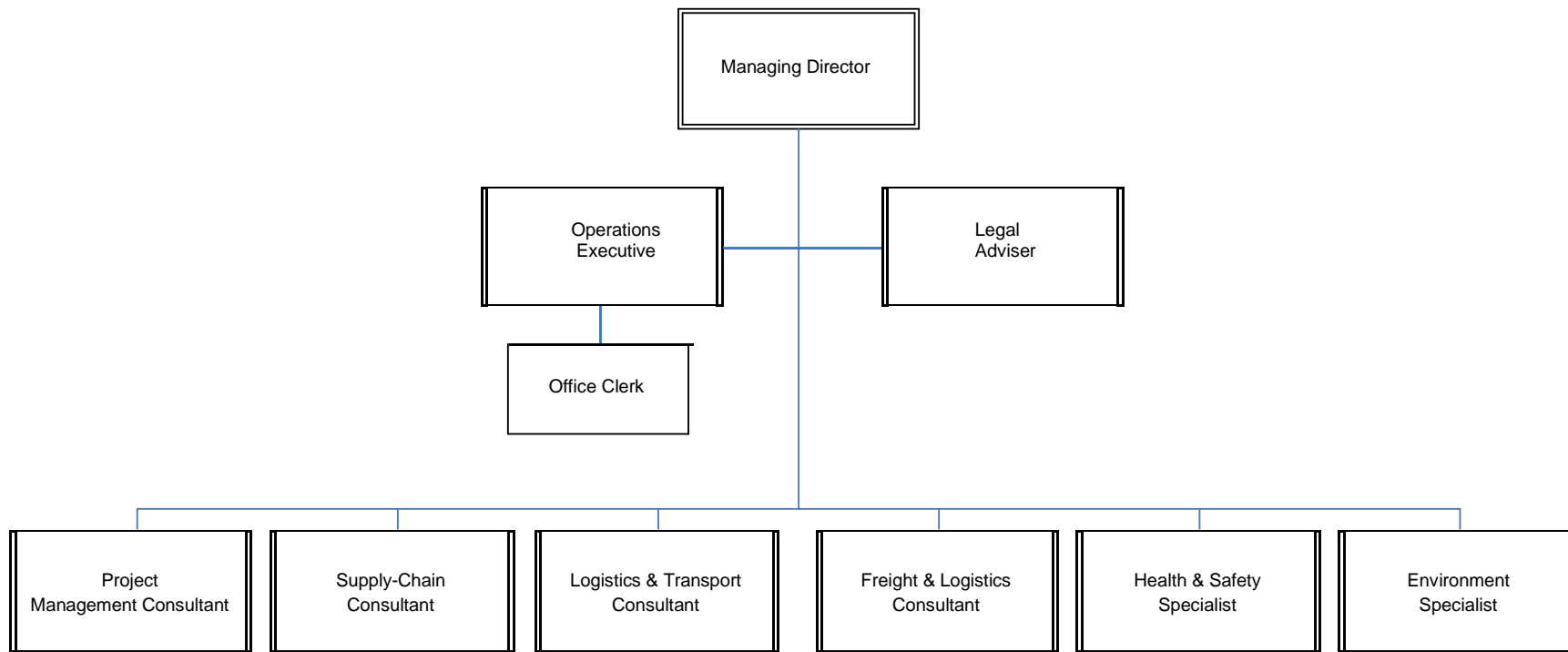
Mr. Borg is an active member of the following entities:

- The Chartered Institute of Purchasing and Supply (CIPS) - Stamford, UK
- The Chartered Institute of Logistics & Transport (CILT) - UK
- Malta Institute of Management
- Foundation for Human Resources Development (FHRD)
- GS1 Malta

Mr. Borg is also Regional Director for CILT International ([www.cilt-international](http://www.cilt-international.com)) for UAE and GCC Region based at the Emirates Aviation College in Dubai. Through this branch CILT support Emirates Airline and Group with different courses and qualifications in Logistics and Supply Chain Management (www.ciltuae.org)

SSM Group

Organisation Structure



5.2. Training Faculty

Mr. Emmanuel V. Farrugia FCIILT UK, ESLog is an associated trainer and consultant in Purchasing and Supply Chain Management. Mr. Farrugia has extensive training after attending various management training programmes both in the local and foreign scenarios. He has occupied managerial roles with various leading companies for more than two decades.

Mr. Charles Galea MILT UK, ESLog is our associated trainer and consultant in Warehouse, Transport and Logistics Management.

Mr. Andrew Triganza Scott is our associated trainer in charge of General Management and Organizational Management training. Regular topics delivered by Mr. Triganza Scott focus on team building, change management, supervisory and middle management skills.

Ing. Joseph Galea H.T.D. M.Sc. Management is our associated trainer and consultant in project and engineering management. Mr. Galea holds a Master in Logistics management from the Anglia Polytechnic University (U.K) and a Higher Technical Diploma in Elec. Engineering. Mr. Galea comes from a technical and operational background after spending several years working in a managerial position with a leading beverage manufacturing organization. Mr. Galea is a very alert and keen person on Industrial Strategy and Logistics management.

Mr. Stuart Anthony Emmett M.Sc, BA Hons (OU), FILT, FCIT, FOPP, MCIPD, MIEx is our associated trainer and consultant from UK and he has been actively involved in Training and Consultancy for many years, thus applying practical experience as the strong feature of his work. He works well with all people who are open, honest and wish to learn. Mr. Emmett is widely experienced in Business generally, but specifically, in Commercial Management. He has worked in both the UK and many International locations and includes Strategy, Marketing, Operations, Supply Chain and People Management.

Mr. Anthony Caruana Spearing is our associated trainer and consultant in Fire Fighting and Pollution (Health and Safety) management. Between 1986 and 1994 Mr. Spearing was in charge of the Health and Safety management at the Malta Shipbuilding Co. Ltd. Mr. Caruana Spearing is involved in various assignments both in the public and private sectors locally and abroad. He also lectures H & S with different institutions and organizations.

Associates - From time to time other professional trainers and advisors/ consultants join our residential team on various and specific projects and/or assignments both on local and foreign scenario.

5.3. Support Services

Ms. Marica Azzopardi is responsible for the administrative and operational activities of the Group.

6. Resources

SSM Group Centre is located in the Central Harbour region of Malta in Hamrun, and the location is easily reached from anywhere in the island. The Centre consists of a very warm reception, administration area and a library. The library contains a variety of information from books, magazines and supplements to multimedia sources on supply-chain and logistics management, industry and environment.

The Centre consists of different training and meetings rooms and adjacent to them, there is a refreshment area with a small kitchenette. The aim of the Centre is to provide a one-stop solution to everyone and to every organization.

SSM Group has arrangement with another IT school in Malta (in the north part of the island) to make use of the facilities in case we have large groups and people with disabilities.

7. List of Training and Educational Services

The training and educational division is divided in the following sections:

7.1. Birmingham City University:

- M.Sc. Electronic Commerce
- M.Sc. Logistics Management
- M.Sc. Operations Management
- M.Sc. Project Management
- M.Sc. Quality Management
- M.Sc. Supply-Chain Management

7.2. Chartered Institute of Logistics & Transport (U.K) (www.ciltuk.org.uk)

- Advanced Diploma in Logistics / Supply-Chain Management
- Professional Diploma in Logistics / Supply-Chain Management
- Certificate in Logistics / Supply-Chain Management
- Introductory Certificate in Logistics / Supply-Chain Management

7.3. Institute of Operations Management (UK) (www.iomnet.org.uk)

- Advanced Diploma in Operations Management
- Professional Diploma in Operations Management
- Certificate in Operations Management

7.4. Institute of Export (UK) (www.export.org.uk)

- Diploma in International Trade
- Advance Certificate in International Trade
- Certificate in International Trade

7.5. Institute of Administrative Management (www.instam.org)

- Advanced Diploma in Administrative Management
- Diploma in Administrative Management
- Certificate in Administrative Management
- Introductory Certificate in Administrative Management

7.6. IOSH- The Institution of Occupational Safety and Health (www.woodwardgroup.co.uk)

- IOSH Working Safely
- IOSH Managing Safely
- IOSH Managing Environmental Responsibilities

IOSH Safety for Senior Executives

7.7. Short Training Programmes

Bar coding, EDI & E-Commerce	Managing People & Resources
Customer Care & Service Skills	Materials Management & Manufacturing
Effective Storekeeping Skills	Process Management
Handling of Material	Procurement & Contracting Management
Health & Safety in Logistics Management, Industries & Environments	Production Planning (MRP, MRP2, ERP) & Control
I.T. Skills related to Logistics & Supply-Chain Management	Purchasing Management
International Transport & Cargo Management	Retail Management
Inventory Techniques & Control Management	Retail Skills
ISO 9001:2000 / Total Quality Management Skills	Supervisory Skills
Just in Time & Cycle Management	Supply -Chain / Logistics Awareness
Leadership and Management Skills	Transport Management (Route Planning, DRP....)
Logistics & Supply -Chain Management	Warehouse & Distribution Management

7.8. In-House Training Programmes

The Group designs and delivers training programmes to meet any organization's specific requirements.

7.9. Distance Learning Programmes

This flexible method for delivering training programmes is directed at those organizations wishing to train their employees without having to travel out of their country. They can also study on their own through correspondence training programmes (Internet). The Group also welcomes trainees from other countries at its Centre in Malta.

7.10. Multimedia Training

This is a flexible and cost-effective method of training groups of people and utilizing state of the art technology.

7.11. Certification

During any qualification and/or any other training programme, all participants sitting or taking a course / training programme are provided with training and research materials, backed by full assistance from the trainer and support personnel. At the end of each training programme, all participants are awarded a Certificate of Achievement recognized on an international level.

7.12. Information, Research, Library Enquiry & Technical Support

This section will assist any individual or any organization in need of any specific information, research or technical help within the supply-chain and logistics management, industry and environment. The library has access to both online and printed material.

8. Professional Management Advisory Services Unit

Our management advisory services unit provides professional services in Supply-Chain Management, Logistics and Transport Management, General Management and Health and Safety to both the private and public sectors. SSM Group undertakes assignments from the initial planning, scheme design through the final handover of Warehouse and Distribution handling systems, buildings and materials distribution channels and retail activities. SSM also assists organizations in need of studying, reviewing or upgrading their standards and quality such as:

8.1. Logistics & Supply-Chain Management

- Planning and Design of the Supply- Chain Modeling
- Logistics Operational Analysis and Design
- Implementation Process
- Logistics and Supply-Chain Management Audit / Benchmarking

8.2. Warehousing and Distribution

- Warehouse Design and Layouts Audits
- Warehouse Operations and Improvements
- Strategic Distribution Planning Systems
- Distribution -Vehicle Routing and Scheduling

8.3. Materials and Inventory

- Design of Materials and Production Flow
- Production and Materials Planning and Control
- Materials Handling systems and standards
- Purchasing and Inventory Standards
- Inventory Modeling and Inventory Control Systems
- Inventory costs reduction and rationalization
- Inventory Computer Systems

8.4. Retail

- Retail Outlet Layout and Design
- Retail Management Standards & Operations
- Health and Safety Management

8.5. Transport Management

- Strategic Planning Systems
- Route Planning & Scheduling
- Road transport costs
- Operations & Cost performance controls
- Operator Legislation
- Vehicle Maintenance
- Driver Legislation
- Transport Safety
- Monitoring
- Improve level of customer service

8.6. Operations and Project Management

- Procurement and Contracts Management
- Project Management and Cost- Control
- Analysis Operational Commissioning
- Computer Simulation
- Tender Management - Warehouse and Distribution systems & equipment selection Operational Improvements
- ISO (Quality) Assistance
- Health & Safety Analysis and Audits
- Planning, design and implementation of Standard Operating Procedures (SOPs).

8.7. Warehouse Management and 'Supply-Chain Track and Trace' Software Solution

One of the main assets of SSM Group offered through its sister company Logistics Management Solutions (LMS) Ltd., is the Stock Track PLUS a Warehouse Management and Supply-Chain Track and Trace software solution system. LMS Ltd. has managed to obtain the license to represent ATMS plc (www.atmsplc.com) in Malta, North Africa and Cyprus. For over 22 years, ATMS has been working with national and international market leaders in Third Party Logistics, Manufacturing and Distribution to help them improve the control of their warehousing operations and supply chain. This international company has subsidiaries in Europe, the Middle East and China.

The company's Stock Track PLUS is the market leading Warehouse Management and Supply Chain Track and Trace System, and is designed to improve control and efficiency within third party logistics, manufacturing and distribution companies. ATMS works with each customer to implement and configure the system to meet the customer's business needs. Stock Track PLUS is an off-the-shelf package and is highly configurable by the end user, by ATMS plc and LMS Ltd.

ATMS software solutions packages are highly configurable to the clients' existing and future needs and run on most types of hardware / operating systems. Logistics Management Solutions Ltd. will be seeking to build on the expertise and experience of its shareholders. The technical team will look after the provision of the necessary hardware, for the supply of the software, training of staff and support to the back of house capabilities of clients.

9. Our Partners in Training

9.1. Woodward Group – (www.woodwardgroup.co.uk)

Woodward Group is based in Carlisle, Cumbria, England. The company/ group also has offices in Richmond, North Yorkshire, England and Hamrun, Malta. The company employs 13 full time employees and has a further 15 consultants who support the training and consultancy contracts part-time. The company was founded in 1991.

The Group is split into 2 Business Divisions: Woodward Management Training Ltd. and Woodward Health and Safety Management. It operates within the training and consultancy fields related to Management, Environmental Management, Supply Chain Management, Transport Management, Logistics, Customer Care, Marketing and Sales, Health and Safety and Logistics Health and Safety. Clients range geographically throughout the UK and the Mediterranean, from large national blue chip companies to one man sole traders.

The newest development for the company is the design, development and distribution of published learning materials to support nationally certified development programmes. The company has already established 26 Colleges and 22 Private training organizations as centres purchasing these high quality-learning materials.

The company delivers training at all levels from Introductory Certificates to Diplomas from the following awarding bodies:

Institute for Leadership and Management

[ILM] The Institute of Management [IM]

National Examinations Board for Occupational Safety and Health [NEBOSH]

Institution of Occupational Safety and Health [IOSH], Construction Industry Training Board

[CITB] National Council for Vocational Qualifications [NVQ Levels 2, 3, 4 and 5]

A range of short courses is also offered and bespoke designing of short courses is often undertaken.

Mr. Tom A. Duggan is the Managing Director of Woodward Group

9.2. Logistics Learning Alliance (www.logisticslearningalliance.com)

LLA is based in Coalville, Leicestershire England. The company was formed in 1990 and employs 30 full time employees and has a further 15 trainers and consultants who support the training and consultancy contracts. The company specializes and operates within the training and consultancy fields of Supply-Chain Management and Logistics and Transport Management. Clients range geographically throughout the UK and the WORLD, from large national blue chip companies to one-man sole traders.

The latest development of LLA is the design, development and distribution of SCIL - the multimedia distance learning material to support nationally the Diploma in Logistics programme. The company has already established 5 training organizations / centres around the world which are making use of these high quality learning materials.

These international partners are:

Hy-Tech Logistics (Ireland) / Recruit Logistics (recruitment in Ireland)

Corporate Logistics – New Zealand

Hill Street Academy – Sri Lanka

Advance Supply-Chain Solutions – New Zealand

Support & Supply Management (SSM) Group – Malta & UAE

The company delivers training at all levels from introductory courses to Certificates, Diploma and Advance Diploma in Logistics and Transport for the Chartered Institute of Logistics and Transport [CILT - UK].

10. Customer Base For Training & Consultancy Services

SSM Group is pleased to have provided training services to the following clients / training partners through its business divisions to date.

Malta Training: Public Sector / Public Service

CARITAS and SEDQA
 Clinical Pharmaceutical Services (St. Luke's Hospital)
 Employment and Training Corporation
 Government Pharmaceutical Services (GPS – Medical Stores)
 Malta Enterprise
 Malta External Trade Corporation (METCO)
 Malta Shipyards Ltd – Purchasing and Stock Control Department
 Malta University Services (MUS)
 Institute of Tourism Studies (ITS)
 The Institute for the Promotion of Small Enterprises (IPSE)

Malta Training: Private Sector

Chamber of Engineers
 Charles Grech & Co. Ltd. (Local Importer & Distributor)
 CSMR (1994) Ltd
 Delta (Malta) Ltd
 EAN MALTA (Bar Coding Authority)
 Farsons Group plc
 Fino & Sons Ltd.
 M. Demajo Group
 Malta Hotels & Catering Services (MHCS)
 Malta Institute of Management (MIM)
 Maltacom plc
 Maltapost plc
 Medelec Switchgear Ltd.
 Park Towers Supermarkets
 Pharmamed Ltd.
 Price Club Supermarkets
 Principal Trading Ltd.
 Salvo Grima (Freeport Operations) Ltd
 ST Microelectronics (Malta) Ltd
 Toly Products Ltd.
 TUMAS Group
 UCIM Ltd. (Fiat & Hyundai Car Agents)
 VAOS (Malta) Ltd.
 Vodafone Malta Ltd.

International Training (Euro-Med region):

Arab Vocational Training Centre – Tripoli,
 Libya Coca-Cola Ltd. – Kasserine, Tunisia
 Cyprus Productivity Centre (CPC) Ministry of Labour and Social Insurance –
 Cyprus Economic del Nord - Beja Tunisia
 GIAN – La General Industrial Alimentaire Du Nord – Beja, Tunisia
 VIBA Oil Corporation – Libya

International Training (Europe):

Chamber of Commerce & Industry – Iasi, South East Romania
 MOD – Ministry of Defense in UK – Carlisle, Cumbria UK

Professional Lyceum in Coteaux – Cannes, France

International Training (Gulf Region and United Arab Emirates):

Adma - UAE
ExMac Training Centre – UAE
Gasco - UAE
International Centre for Training & Development – UAE
Qatargas - Qatar
SABIC Corporation - Saudi Arabia

International Training (Asia):

K-Brain Services - Malaysia

Foreign Consultancy Services

Aeromaritime – Hampshire U.K (Evaluation of the Logistics Dept.)
Aster Spa - Milan Italy (Warehousing & Logistics)
Global Consultancy SNC in Italy (Logistics Evaluation in Industry)
TNT Transport in Tunisia (Evaluation of Transport Management)

Malta Consultancy Services:

Alf. Mizzi & Sons (Marketing)
Ltd. M. Mangion Ltd.
Aster / Grossi & Speier J.V. (New Hospital
Project) Carmelo Caruana & Co. Ltd
Charles Grech & Co. Ltd
Department of Health Planning & Policy (Purchasing, Stores & Distribution St. Luke's
Stores) Employment & Training Corporation (Purchasing & Stores Dept.)
Farsons plc
Foundation for Medical Services (FMS)
Government Pharmaceutical Services (Govt. Medical
Stores) Green Skip Services Ltd.
Ideal Dwellings Group
Institute of Tourism Studies (Ministry of
Tourism) J .A. Trading Ltd.
M B Sell Systems Ltd. (Part of Paglieri Group- Italy)
Malta Shipyards Ltd. (Purchasing, Shipping, Stock
Control) Master Distributors Ltd.
Ministry of Economic Services- (Secretary Parliamentary for Self - Employed
Section) Ministry of Finance
Pharmamed Ltd.
Portomaso (Hilton Hotel) Stores
Department Price Breakers Ltd.
Print Line Ltd.
Print Services
Ltd. PrintWell Ltd.
Queen`s Furniture Ltd.
R S Engineering Ltd.
Rausi Co.Ltd. - Importers & Distributors
Skat Ltd.
Smart Supermarkets
Solar Systems Ltd.
Topserv Ltd. (Malta &
Gozo) Union Print Co. Ltd.
VF Group of Companies
Visual Sound & Communications Ltd. (Stores & Retail Outlets)

